

Bid Solicitation Document

For

Procurement of

- A. Hardware
- B. Plant & Machinery
- C. Stationary

Name of Firm.....

Address

.....

BID SOLICITATION DOCUMENT

For Purchase of Hardware, Plant & Machinery and Stationary

Tender Form issued to
for supply of

#	Description	Quantity
1	HARDWARE i. Desktop Computer System Complete Processor: Intel Core i7 latest Generation: Minimum 20 Inches or higher, Standard Size Max Resolution: 1920 x 1080 :Full HD RAM: 16 GB Hard Drive size: 1 Tera Byte External Ports: USB, HDMI, RJ45 (LAN), Headphone/Mic combo jack, Wireless Mouse ii. Network Cable CAT 6E or above (as per requirement) iii. Network Tools Kit iv. Toners (79-A, 17-A,83-A, 85-A, 26-A, 5021 Xerox)	As per requirement & available fund in the relevant head
2	PLANT & MACHINERY a. UPS...24 Watt, 3000 Volt 100 percent copper, Built in Voltage Stabilizer b. UPS...48 Watt, 4000 Volt 100 percent copper, Built in Voltage Stabilizer Battery. Dry 200 Ampere or above	As per requirement & available fund in the relevant head
3	Stationary Computer Paper 80 grams (legal size) Photostat Paper 70 grams or above (legal size) Green Paper (legal size) Ball Points (Gel)	As per requirement & available fund in the relevant head


(Aqsa Saeed)

Addl: Sessions Judge-
III/Chairman Procurement
Committee, Charsadda

1. I hereby tender the rate for the above stated supply of _____ at the rates noted on attached demand list (s).
2. The earnest money @ 2 % call deposit of Total Cost for different category is attached herewith.
3. I certify that I have carefully read all the specification and condition of contract concerning the supply mentioned in advertisement for supply to the department before tendering and hereby agree to abide the same.

Name of

Firm/Supplier: _____

NIT No: _____ GST No:

Call Deposit No: _____ Amount

Dated: _____ Bank

Branch Name &

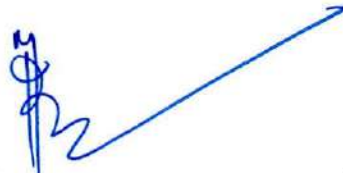
Code _____

Signature of Contractor with Seal

INSTRUCTIONS FOR BIDDERS

1. The bidder must submit the proposal in sealed envelope and as per specified procurement method of single stage one envelop.
2. The envelop must contain the name, address and contact detail of the addressee.
3. The Proposal shall contain attested copy of Sales Tax Registration Certificate and National Tax Number.
4. Bidders may associate with other organization to enhance their capacity. However, such association may only take place before bidding. Once firms are short listed/selected for supply no such association will be allowed.
5. Collusion between the firms is strictly prohibited. A firm/group of firm found involved in creating a cartel or any other collusion arrangement against the interest of the Institute/Government/purchaser, will be blacklisted and debarred.
6. The proposals shall be in accordance with given specification.
7. The interested bidder shall submit proposals in the Court/office of District & Sessions Judge, Charsadda, on or before 11:00 AM on 31st May-2021, which will be opened at 12:00 PM on the same day in the presence of bidders or their representative.
8. No proposal in any case shall be entertained after the deadline.
9. The bidder shall submit an affidavit that it has never been blacklisted.
10. The bidder will deposit bid security money with procuring entity equal to 2% of the total value of contract along with the bid.
11. The procuring entity may reject one or all such proposals assigning cogent reasons.
12. The quality of items and price offered shall be the prime consideration while evaluating the bids during the tendering process.
13. The procuring entity may offer for re-bidding in case the proposal does not meet the given specification alongwith quality of the items to be procured.


14. The procuring entity may ask for a performance bank guarantee at 5% of total contract value.
15. The procurement committee after evaluating the bids shall accept the bid of the bidder which is found to be lowest in rate for the same specification of items and supply order shall be made to the said successful vendor as per rules.
16. The successful bidder will be bound to supply the items within fifteen days after the issuance of supply order. Failure in supply within stipulated period or below standard shall entail forfeiture of the Earnest Money/Call Deposit Return (CDR).
17. Firm shall give warranty in writing on an affidavit to be collected from the office of the District & Sessions Judge, Charsadda as per the warranty offered by the concerned manufacturer and to provide after sale services for the equipment.



Muhammad Ishaq
SCJ(Judicial)
Charsadda



Muhammad Ali
Superintendent
Sessions Court, Charsadda



Mr. Muhammad Faheem
Accountant, DAO Charsadda



Mr. Fayaz Ali
B&A Assistant



Aqsa Saeed
AD&SJ-III, Charsadda
(Chairman)



Approved by:
Sofia Waqar Khattak
District & Sessions Judge, Charsadda